



## SECTION A: PERSONAL DETAILS

Full Name \_\_\_\_\_

IC/Passport No \_\_\_\_\_  Male  Female Email \_\_\_\_\_

Religion \_\_\_\_\_ Nationality \_\_\_\_\_ Arrival Date \_\_\_\_\_  
(Expected Arrival Date)

Home Address \_\_\_\_\_

Mobile \_\_\_\_\_

### CONTACT PERSON IN CASE OF EMERGENCY

Name \_\_\_\_\_ Mobile \_\_\_\_\_ Relationship \_\_\_\_\_

### PLEASE SELECT 3 TYPES OF ROOMS IN ORDER OF PREFERENCE

(e.g: TYPE [OP] ROOM [OP1] for Premium - En-Suite Single with Common Kitchen)

Choice 1: TYPE [ ] ROOM [ ] Choice 2: TYPE [ ] ROOM [ ] Choice 3: TYPE [ ] ROOM [ ]

## SECTION B: APU ON-CAMPUS RESIDENCE



APU On-campus Residence is located within APU's Campus in Technology Park Malaysia. The APU On-campus Residence is equipped with 24/7 security and access card control. Students staying in the APU Residence will have access to the campus facilities directly, such as the SweatZone, Swimming Pool, Residence Lounge and more.

### EN-SUITE ROOMS WITH COMMON KITCHEN

A Common Kitchen is available at each floor and is equipped with stove, microwave oven and refrigerator (not provided in sections with in-room fridge). All Rooms have attached bathrooms and are equipped with water heaters, bathroom mirrors with shelves and towel racks. Self-Service Laundry Facilities are available on 'Pay as you use' basis.

#### TYPE [OSP] SUPER PREMIUM

	ROOM TYPE	RATE PER MONTH		ONE OFF CHARGE
[OSP]	<b>En-Suite Single</b> (170+ Sq. Ft. - Extra large room with fridge and table lamp)	RM 1,490 (USD 345)*	En-Suite Single Super Premium Rooms are Air-Conditioned Rooms with attached bathrooms. They are equipped with premium furniture including Study Table with Study Lamp, Bed Side Table with lamp, Wardrobe, Comfortable 9" Spring Mattress with Divan and Headboard, Mini Fridge and Wi-Fi Internet.	RM 400 (USD 95)*
[OSP1]	<b>En-Suite Single</b> (150+ Sq. Ft. - Larger room with fridge and table lamp)	RM 1,290 (USD 300)*	En-Suite Single Super Premium Rooms are Air-Conditioned Rooms with attached bathrooms. They are equipped with premium furniture including Study Table with Study Lamp, Bed Side Table with lamp, Wardrobe, Comfortable 9" Spring Mattress with Divan and Headboard, Mini Fridge and Wi-Fi Internet.	
[OSP2]	<b>En-Suite Twin</b> (225+ Sq. Ft. - Large room with fridge and table lamp)	RM 980 (USD 230)* per person	En-Suite Twin Super Premium Rooms are Air-Conditioned Rooms with attached bathrooms. They are equipped with premium furniture including Study Table with Study Lamp, Bed Side Table with lamp, Fridge, Wardrobe, Comfortable 9" Spring Mattress with Divan and Headboard, Mini Fridge and Wi-Fi Internet.	
[OSP3]	<b>En-Suite Twin</b> (200+ Sq. Ft. - Room with fridge, table lamp & extra storage spaces)	RM 950 (USD 220)* per person	En-Suite Twin Super Premium Rooms are Air-Conditioned Rooms with attached bathrooms. They are furnished with a sleek and modern finish with premium furniture including Study Table with Study Lamp, ample space for your belonging with a Tiered Storage Racks & Bookshelves, Fridge, Wardrobe, Under Bed Drawers for more storage, Comfortable 9" Spring Mattress with Headboard and Wi-Fi Internet.	

APU RESIDENCE TYPE / ROOM TYPE ARE SUBJECT TO AVAILABILITY AND ON FIRST COME, FIRST SERVED BASIS.

## SECTION B: APU ON-CAMPUS RESIDENCE

### EN-SUITE ROOMS WITH COMMON KITCHEN

A Common Kitchen is available at each floor and is equipped with stove, microwave oven and refrigerator (not provided in sections with in-room fridge). All Rooms have attached bathrooms and are equipped with water heaters, bathroom mirrors with shelves and towel racks. Self-Service Laundry Facilities are available on 'Pay as you use' basis.

#### TYPE [ OP ] PREMIUM

	ROOM TYPE	RATE PER MONTH		ONE OFF CHARGE
[ OP1 ]	En-Suite Single (130+ Sq. Ft.)	RM 1,200 (USD 280)*	En-Suite Single Premium Rooms are Air-Conditioned Rooms with attached bathrooms. They are equipped with premium furniture including Study Table, Bed Side Table with lamp, Wardrobe, Comfortable 9" Spring Mattress with Divan and Headboard and Wi-Fi Internet.	RM 400 (USD 95)*
[ OP2 ]	En-Suite Twin (210+ Sq. Ft.)	RM 920 (USD 215)* per person	En-Suite Twin Premium Rooms are Air-Conditioned Rooms with attached bathrooms. They are equipped with premium furniture including Study Table, Bed Side Table with lamp, Wardrobe, Comfortable 9" Spring Mattress with Divan and Headboard and Wi-Fi Internet.	

#### TYPE [ OD ] DELUXE

	ROOM TYPE	RATE PER MONTH		ONE OFF CHARGE
[ OD ]	En-Suite Single (125+ Sq. Ft.)	RM 1,120 (USD 260)*	En-Suite Single Deluxe Rooms are Air Conditioned Rooms with attached bathrooms. They are equipped with deluxe furniture including Study Table, Bed Side Table, Wardrobe, Comfortable 9" Spring Mattress with Divan and Headboard and Wi-Fi Internet.	RM 400 (USD 95)*

### APARTMENT WITH KITCHEN - 5 ROOMS IN AN APARTMENT

A Common Kitchen is available at each apartment and is equipped with stove, microwave oven and refrigerator. All Rooms have attached bathrooms and are equipped with water heaters, bathroom mirrors with shelves and towel racks. The common shared area is cleaned twice a week. Self-Service Laundry Facilities are available on 'Pay as you use' basis.

#### TYPE [ APK ] PREMIUM ROOM IN APARTMENT

	APARTMENT ROOM TYPE	RATE PER MONTH		ONE OFF CHARGE
[ SAP ]	En-Suite Single (150+ Sq. Ft.)	RM 1,340 (USD 310)*	En-Suite Single Premium Rooms are Air-Conditioned Rooms with attached bathrooms. They are equipped with premium furniture including Study Table, Bed Side Table with lamp, Wardrobe, Comfortable 9" Spring Mattress with Divan and Headboard and Wi-Fi Internet.	RM 400 (USD 95)*

#### TYPE [ APKD ] DELUXE ROOM IN APARTMENT

	APARTMENT ROOM TYPE	RATE PER MONTH		ONE OFF CHARGE
[ SAD ]	En-Suite Single (145+ Sq. Ft.)	RM 1,240 (USD 290)*	En-Suite Single Deluxe Rooms are Air-Conditioned Rooms with attached bathrooms. They are equipped with deluxe furniture including Study Table, Bed Side Table, Wardrobe, Comfortable 9" Spring Mattress with Divan and Headboard and Wi-Fi Internet.	RM 400 (USD 95)*
[ TAD ]	En-Suite Twin (180+ Sq. Ft.)	RM 980 (USD 230)* per person	En-Suite Twin Deluxe Rooms are Air-Conditioned Rooms with attached bathrooms. They are equipped with deluxe furniture including Study Table, Bed Side Table, Wardrobe, Comfortable 9" Spring Mattress with Divan and Headboard and Wi-Fi Internet.	

### TWO ROOMS UNIT WITH KITCHEN

A Common Kitchen is available in the two rooms unit and is equipped with stove, microwave oven and refrigerator. All Rooms have attached bathrooms and are equipped with water heaters, bathroom mirrors with shelves and towel racks. The common shared area is cleaned twice a week. Self-Service Laundry Facilities are available on 'Pay as you use' basis.

#### TYPE [ SKSP ] SUPER PREMIUM ++

	ROOM TYPE	RATE PER MONTH		ONE OFF CHARGE
[ SKSP ]	En-Suite Single (220+ Sq. Ft. - Extra large room with fridge and table lamp)	RM 1,650 (USD 385)*	En-Suite Single Super Premium ++ Rooms are Air-Conditioned Rooms with attached bathrooms. They are equipped with premium furniture including Study Table with Study Lamp, Bed Side Table with lamp, Wardrobe, Comfortable 9" Spring Mattress with Divan and Headboard, Mini Fridge and Wi-Fi Internet.	RM 400 (USD 95)*

APU RESIDENCE TYPE / ROOM TYPE ARE SUBJECT TO AVAILABILITY AND ON FIRST COME, FIRST SERVED BASIS.

## SECTION B: APU ON-CAMPUS RESIDENCE

### TWO ROOMS UNIT WITH KITCHEN

A Common Kitchen is available in the two rooms unit and is equipped with stove, microwave oven and refrigerator. All Rooms have attached bathrooms and are equipped with water heaters, bathroom mirrors with shelves and towel racks. The common shared area is cleaned twice a week. Self-Service Laundry Facilities are available on 'Pay as you use' basis.

**TYPE [ SKP ] PREMIUM ++**

	ROOM TYPE	RATE PER MONTH		ONE OFF CHARGE
[ SKP ]	En-Suite Single (180+ Sq. Ft.)	RM 1,560 (USD 360)*	En-Suite Single Premium ++ Rooms are Air-Conditioned Rooms with attached bathrooms. They are equipped with premium furniture including Study Table, Bed Side Table with lamp, Wardrobe, Comfortable 9" Spring Mattress with Divan and Headboard and Wi-Fi Internet.	RM 400 (USD 95)*

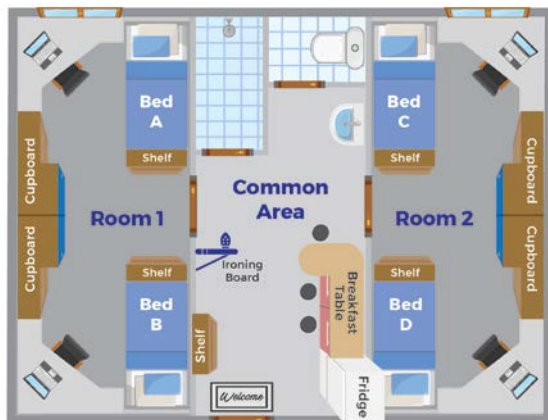
### DUAL KEY – PREMIUM ROOMS WITH PANTRY & SHARING AMENITIES (SHOWER, TOILET & SINK)

These units are furnished with premium finish with a common shared pantry. Each unit has 2 Rooms with a common area that has access to separate Toilet, Separate Shower and Separate Sink with a Mirror to be shared by 4 students with Twin Rooms. The unit has a common pantry equipped with a bar table comes with a microwave oven, electrical kettle, refrigerator, shelves and ironing board. The shower area is equipped with water heater and towel racks.

A Common Kitchen is available at each floor and is equipped with stove, microwave oven and refrigerator (not provided in sections with in-room fridge). Self-Service Laundry Facilities are available on 'Pay as you use' basis.

**TYPE [ OCD ] DUAL KEY PREMIUM ROOMS**

	ROOM TYPE	RATE PER MONTH		ONE OFF CHARGE
[ OCDT ]	Twin Room (Approx 230-250 Sq. Ft. - with extra storage spaces and table lamp)	RM 890 (USD 205)* per person	Twin Premium Rooms are Air-Conditioned Rooms with sharing amenities in common area within the unit. They are furnished with a sleek and modern finish with premium furniture including Study Table with Study Lamp, ample space for your belonging with a Tiered Storage Racks & Bookshelves, Wardrobe, Under Bed Drawers for more storage, Comfortable 9" Spring Mattress with Headboard and Wi-Fi Internet. The common shared area is cleaned twice a week.	RM 400 (USD 95)*



[OCDT] Dual Key - Twin Rooms

Note : Layout shown above are for illustration purpose only.  
Actual room layout may vary.

## SECTION C: SATELLITE CAMPUS RESIDENCE @ TPM



Satellite Campus Residence is within Technology Park Malaysia (TPM) and next to the APU Campus. It has triple sharing and single occupancy options. Some of the rooms are equipped with Air Conditioning. Each floor has shared common bathrooms, equipped with water heaters. A Common Kitchen is available at each floor and is equipped with stove, microwave oven and refrigerator. There is also a shared Study Area with Wi-Fi Internet in the Study Lounge. The rental is inclusive of utilities – water & electricity. Air Conditioners can only be operated from 9 pm to 8 am. Self-Service Laundry Facilities are available on 'Pay as you use' basis.

**TYPE [ ST ] STANDARD ROOMS – SATELLITE CAMPUS RESIDENCE @ TPM**

ROOM TYPE	TRIPLE SHARING	SINGLE OCCUPANT	ONE OFF CHARGE
Standard Room	[ ST1 ] - RM 410 (USD 95)*	-	RM 280 (USD 65)*
Standard Room A/C*	[ ST2 ] - RM 510 (USD 120)*	-	
Deluxe Room A/C* with shared attached bath/toilet	[ ST3 ] - RM 610 (USD 140)*	[ STS ] - RM 740 (USD 175)*	

ALL ROOMS are equipped with basic amenities including Bed, Wardrobe and Study Tables.

Please note that the air conditioners for Satellite Campus Residence @ TPM can only be operated from 9pm to 8am.

## SECTION D: OFF-CAMPUS RESIDENCE WITH SHUTTLE SERVICE



APU provides fully-managed off-campus residence at a number of apartment buildings close to the campus with free shuttle bus service. The facilities available include launderettes, convenient stores, restaurants, 24-hour security, etc. Each apartment has 3-4 rooms with a common living room. The rates mentioned are on monthly basis on sharing or single basis:

### TYPE [ COG ] PREMIUM APARTMENTS WITH COOKING FACILITIES @ CITY OF GREEN

Premium 3 Bedroom Apartments with Full Cooking Facilities and Full-Size Living Hall including a Dining Area. They include amenities such as Security Card Access System, Swimming Pool & Gymnasium. Each apartment is furnished with a Living Room sofa set, Kitchen Cabinets, Water Heaters, Dining Table set, 2 Door Refrigerator, Electric Kettle, Microwave Oven, Comfortable Spring Mattresses with Divans, Study Tables and Wi-Fi Internet. Electricity usage in the apartment is on "Pay as you use" basis. Self-Service Laundry Facilities are available on 'Pay as you use' basis.

✓ Close to APU Campus. Scheduled Shuttle Bus Provided.

ROOM TYPE	SINGLE OCCUPANT	ONE OFF CHARGE
SINGLE ROOM - Master Premium with attached bath/toilet	<b>[ COG1 ]</b> - RM 990 (USD 230)*	RM 350 (USD 80)*
SINGLE ROOM - Medium Premium	<b>[ COG2 ]</b> - RM 820 (USD 190)*	
SINGLE ROOM - Small Premium	<b>[ COG3 ]</b> - RM 720 (USD 170)*	
SINGLE ROOM - Small (Compact) Premium	<b>[ COG4 ]</b> - RM 660 (USD 155)*	
SINGLE - One Bedroom Apartment	<b>[ COG5 ]</b> - RM 1,760 (USD 410)*	
ROOM TYPE	TWIN SHARING	
TWIN ROOM - Master Premium with attached bath/toilet	<b>[ COG6 ]</b> - RM 670 (USD 155)*	
TWIN ROOM - Medium Premium	<b>[ COG7 ]</b> - RM 550 (USD 130)*	
TWIN SHARING - One Bedroom Apartment	<b>[ COG8 ]</b> - RM 880 (USD 205)*	

### TYPE [ MV ] SUPER PREMIUM APARTMENTS WITH COOKING FACILITIES @ M VERTICA

Super Premium 3 or 4 Bedroom Apartments with Full Cooking Facilities and Full-Size Living Hall including a Dining Area. They include amenities such as Security Card Access System, Swimming Pool, Gymnasium, Futsal Court, Tennis Court and Badminton Court. Each apartment is furnished with a Living Room sofa set, Kitchen Cabinets, Water Heaters, Dining Table set, 2 Door Refrigerator, Electric Kettle, Microwave Oven, Time Controlled Air Conditioned Rooms, Comfortable Spring Mattresses with Divans, Study Tables and Wi-Fi Internet. Electricity usage in the apartment is on "Pay as you use" basis. Self-Service Laundry Facilities are available on 'Pay as you use' basis.

- ✓ Covered walkway to Maluri MRT-LRT Interchange (0.5km) – 28 mins to Bukit Jalil
- ✓ Close to Velocity Mall (0.7km), MyTown and IKEA (2.5km)
- ✓ Prime location in KL with easy access to heart of KL
- ✓ Distance from APU – 11.0 KM. Scheduled Shuttle Bus Provided

ROOM TYPE	SINGLE OCCUPANT	ONE OFF CHARGE
Master Super Premium Single with attached bath/toilet	<b>[ MV1 ]</b> - RM 1,270 (USD 295)*	RM 350 (USD 80)*
Medium Super Premium Single (Front view)	<b>[ MV2 ]</b> - RM 1,110 (USD 260)*	
Medium Super Premium Single	<b>[ MV3 ]</b> - RM 1,050 (USD 245)*	
Small Super Premium Single	<b>[ MV4 ]</b> - RM 920 (USD 215)*	

### TYPE [ ABV ] SUPER PREMIUM APARTMENTS WITH LIFESTYLE AT DOORSTEP @ BLOOMVALE

Super Premium 3 Bedroom Apartments with Full Cooking Facilities and Full-Size Living Hall including a Dining Area. They include amenities such as Security Card Access System, Swimming Pool & Gymnasium. Each apartment is furnished with a Living Room sofa set, LED TV, Kitchen Cabinets, Water Heaters, Dining Table set, 2 Door Refrigerator, Washing Machine & Dryer, Electric Kettle, Microwave Oven, Comfortable Spring Mattresses with Divans, Study Tables and Wi-Fi Internet. Electricity usage in the apartment is on "Pay as you use" basis.

✓ 15-20 Minutes from APU Campus. Scheduled Shuttle Bus Provided.

ROOM TYPE	SINGLE OCCUPANT	ONE OFF CHARGE
Master Super Premium Single with attached bath/toilet	<b>[ ABV1 ]</b> - RM 1,690 (USD 395)*	RM 450 (USD 105)*
Medium Super Premium	<b>[ ABV2 ]</b> - RM 1,470 (USD 340)*	
Small Super Premium	<b>[ ABV3 ]</b> - RM 1,340 (USD 310)*	



A complimentary shuttle service is provided to students who stay at University managed accommodation. You will have to show your Residence Pass to the bus driver to be eligible to board the shuttle. This is part of the accommodation package.

There are a fixed number of trips as per bus schedules. Students get on to the bus on a first come first serve basis. When the bus is full, it will depart. APU does not guarantee a seat at all times on every trip. However, during peak times and unusual traffic patterns, the buses may not be able to arrive or depart following the published schedules.

**APU RESIDENCE TYPE / ROOM TYPE ARE SUBJECT TO AVAILABILITY AND ON FIRST COME, FIRST SERVED BASIS.**

\* All fees are payable in Ringgit Malaysia (RM). USD fees are indicative amounts only for guidance based on the current exchange rate of USD 1 = RM 4.30 as of 1st November 2024 and are subject to fluctuations in the currency exchange rate.

\*\* Measurements in Sq. Ft. are approximate.

## SECTION E: IMPORTANT INFORMATION

### APU ON-CAMPUS RESIDENCE

#### ONE OFF CHARGE

Students are required to pay a one off charge regardless of duration of stay. It includes a welcome pack with a bed sheet, pillow and mattress protector. Comforter is optional at an additional RM 100 (USD 22)\*.

On-Campus Residence Charge : RM 400 (USD 95)\*

#### SECURITY ACCESS CARD

Students staying at APU Residence will need to use APCARD to access their apartment and rooms. Students will be charged RM 100 (USD 22)\* to replace the lost or damaged cards. Students need to return the access card upon check-out from the accommodation.

#### BOOKING GUIDELINES

Room options are available on a FIRST COME, FIRST SERVED BASIS. Your selected accommodation is ONLY GUARANTEED, if you have paid TWO (2)-MONTHS' DEPOSIT and ONE(1)- MONTH RENTAL in advance at the time of booking and once University has confirmed your booking. You are required to have a mattress protector & bed sheet before being allowed to use the beds; you will be given the Bed Set once you have paid for the one-off charge. Additional Bed Sets can be purchase for RM 100 (USD 22)\*. Students would be charged a fine of RM 50 (USD 10)\* for each non-compliance if the mattress protector is not used at all times on the beds.

The tenancy is for a MINIMUM PERIOD OF 4 (FOUR) MONTHS. Students are required to pay TWO (2)-MONTHS' DEPOSIT and ONE(1)-MONTH RENTAL. Students need to provide 2 months' notice in writing in order to get their deposit refunded. Student will be required to stay for a minimum of 4 months. Failure to fulfil the minimum tenancy period will result in FORFEITURE OF THE DEPOSIT in FULL.

#### BOOKING FEE UPON CONFIRMATION OF ROOM

A NON-REFUNDABLE BOOKING FEE OF RM 500 (USD 115) is required once your room is confirmed. The booking fee will be adjusted from the rental payment. In the event of cancellation, this booking fee will be forfeited.

#### CARPARK

Carpark is available on campus with daily rates.

#### ELECTRICITY USAGE

Electricity usage in the room is on "Pay as you Use" basis using APCARD. You will be charged for actual electricity usage on a monthly basis. New tenants are required to pay RM100 (USD 22) as an initial Top-up which will be used to cover electricity usage after moving into the accommodation unit until the next top-up is required.

#### LAUNDRY FACILITIES

Self-service launderette is available in APU Residence on "Pay as you Use" basis.

#### CHECK OUT PROCEDURE

2 Month Advance Notice of Vacancy is needed with parent consent letter before check out, failure to provide the required documents will result in TWO (2)-MONTHS' DEPOSIT FORFEITED.

Time: Monday to Saturday - 10am to 12pm. Late check-out will be subjected to a surcharge of RM10/hour

### OFF-CAMPUS COG / M VERTICA / BLOOMSVALE / SATELLITE CAMPUS RESIDENCE

#### ONE OFF CHARGE

Students are required to pay a one off charge regardless of duration of stay. It includes a welcome pack with a bed sheet, pillow and mattress protector. Comforter is optional at an additional RM 100 (USD 22)\*.

Satellite Campus Residence Charge: RM 280 (USD 65)\*

M Vertica/ COG Residence Charge: RM 350 (USD 80)\*

Bloomsvale Charge: RM 450 (USD 105)

#### SECURITY ACCESS CARD

Students staying at Satellite / COG / M Vertica / Bloomsvale will need to use Access Card to access their apartments/residence. Students need to return the access card upon check-out from the residence. Students will be charged as below to replace the lost cards.

Satellite - RM 100 (USD 22)

M Vertica/ COG - RM 350 (USD 80)

Bloomsvale - RM 450 (USD 105)

#### BOOKING GUIDELINES

Room options are available on a FIRST COME, FIRST SERVED BASIS. Your selected accommodation is ONLY GUARANTEED, if you have paid TWO (2)-MONTHS' DEPOSIT and ONE(1)- MONTH RENTAL in advance at the time of booking and once University has confirmed your booking. You are required to have a mattress protector & bed sheet before being allowed to use the beds; you will be given the Bed Set once you have paid for the one-off charge. Additional Bed Sets can be purchase for RM 100 (USD 22)\*. Students would be charged a fine of RM 50 (USD 10)\* for each non-compliance if the mattress protector is not used at all times on the beds.

The tenancy is for a MINIMUM PERIOD OF 4 (FOUR) MONTHS. Students are required to pay TWO (2)-MONTHS' DEPOSIT and ONE(1)-MONTH RENTAL. Students need to provide 2 months' notice in writing in order to get their deposit refunded. Student will be required to stay for a minimum of 4 months. Failure to fulfil the minimum tenancy period will result in FORFEITURE OF THE DEPOSIT in FULL.

#### BOOKING FEE UPON CONFIRMATION OF ROOM

A NON-REFUNDABLE BOOKING FEE OF RM 500 (USD 115) is required once your room is confirmed. The booking fee will be adjusted from the rental payment. In the event of cancellation, this booking fee will be forfeited.

#### CARPARK

Satellite - Carpark is available on campus with daily rates. M Vertica/ COG/ Bloomsvale - You may rent Carpark from building management, or speak to our Residence team for assistance.

#### ELECTRICITY USAGE

Satellite - The rental is inclusive of utilities - water & electricity. M Vertica/ COG/ Bloomsvale - Electricity usage in the room is on "Pay as you Use" basis.

*Please note that the air conditioners for Satellite Campus Residence can only be operated from 9pm to 8am.*

#### LAUNDRY FACILITIES

Self-service launderette is available on "Pay as you Use" basis.

#### CHECK OUT PROCEDURE

2 Month Advance Notice of Vacancy is needed with parent consent letter before check out, failure to provide the required documents will result in TWO (2)-MONTHS' DEPOSIT FORFEITED.

Time: Monday to Saturday - 10am to 12pm. Late check-out will be subjected to a surcharge of RM10/hour.

*We must receive the completed APU Residence Form 6-8 weeks prior to your arrival in order to help you secure the accommodation. Selection of residence type and room types are strictly subject to availability, on a first-come first-served basis.*

## SECTION E: IMPORTANT INFORMATION

All students intending to live at APU Residence are required to provide **14 days' notice prior to arrival**. If the student arrives less than 14 days after confirming the accommodation, students will need to stay at Hotel at their own cost if APU Residence is not available.

Students will **NOT** be allowed to check-in to APU Residence without the 2-months' Deposit and 1 month Rental and One-off charge. APU reserve the right to refuse any bookings and would immediately terminate the use of APU Residence for non-payments or non-compliance with the rules and regulations.

Student will be required to stay for a minimum of 4 months. Failure to fulfill the minimum tenancy period will result in **FORFEITURE OF THE DEPOSIT in FULL**.

Please note that the rental will be fixed for up to 12 months from the check-in date. Thereafter, the rates will be revised accordingly based on the latest published rental rates.

## SECTION F: DECLARATION

This declaration applies to all residences managed by APU including On-Campus, Satellite Residences Campus and Off-Campus accommodation. I acknowledge and confirmed as below,

1. This accommodation application is **SUBJECT TO ROOM AVAILABILITY** and that APU reserves the right to assign any other type of accommodation available, should bookings and payments not be made on time.
2. I have read the APU Residence Rules and Regulations (can also be downloaded from our website at <https://www.apu.edu.my> and agree to abide by the said rules and regulations).
3. I will pay the accommodation fees and deposit by the required dates.
4. I understand the Internet Service is subject to availability by the service provider.
5. I would be responsible for all items within the room/unit/apartment and would pay for any damages during my stay.
6. I will respect the other occupant's privacy and would not make excessive noise or hold gathering in the units and facilities without prior approval from the University.
7. I understand that my rental will be fixed for up to 12 months. Thereafter, the rates will be revised accordingly based on the latest published rental rates.
8. I agree that I may be moved from one room to another at any time.
9. I am not allowed to bring any guests to the APU Residence.
10. I understand that in an event any of the rules & regulations is violated, I will be asked to leave the accommodation within 24 hours and any deposits will be forfeited.
11. I understand that smoking, use of any drugs and consuming alcohol is not allowed in the room/unit/apartment or in the associated facilities with the apartment/accommodation.
12. Any excessive utility charges or damages in the room/unit/apartment not reported will be charged to all students staying in the room/unit/apartment.
13. I need to pay daily overstay charges if I fail to check-out from the accommodation on the necessary dates.
14. I understand that in the event I fail to pay my rental on time, the University has the right to move me out of the accommodation.
15. Rental, facilities, equipment and services currently provided at any of the residence unit is subject to changes or revision from time to time and maybe effective at any time without prior notice.
16. I commit to complying with the rules and regulations of the any common area and in the event of any damage caused while using the equipment (intentionally or unintentionally), I will take full responsibility and bear the cost of repair(s) or replacing the equipment(s).

Student's Signature \_\_\_\_\_

Application Date \_\_\_\_\_

### OFFICIAL USE ONLY

ASSIGNED APT/ROOM NO	INTAKE CODE	STUDENT ID NO.	CONFIRM BY	DATE

APU reserves the right to consolidate rooms/apartment occupancy and to relocate from one room to another one as needed, within the APU Residence. This also applies when APU residence requires the space to conduct facilities maintenance including renovations.

**APU Residence Rules & Regulations can also be downloaded from our website at <http://www.apu.edu.my>**

### PRIVACY STATEMENT

The purpose of requesting the personal data in this form is to assist us in processing your accommodation application and for statistical and information purposes. If you choose not to complete all the required sections or do not provide all the required information, it may not be possible to process your application. Access to the personal data you provide will be strictly on a need to know basis. By providing the personal data on this form, you give your consent to allow personal data and information to be processed securely and confidentially.

*Tujuan kami meminta segala data peribadi anda di dalam borang ini adalah untuk membantu kami dalam memproses permohonan penginapan dan untuk tujuan statistik dan maklumat. Jika anda memilih untuk tidak melengkapkan semua bahagian yang diperlukan atau tidak menyerahkan semua maklumat yang diperlukan, kami tidak dapat memproses permohonan anda. Kami hanya akan rujuk data peribadi anda untuk mengetahui segala maklumat yang perlu diketahui. Dengan mengisi maklumat peribadi pada borang ini, anda memberikan persetujuan untuk membenarkan data peribadi dan maklumat diproses dengan selamat dan sulit.*

\* All fees are payable in Ringgit Malaysia (RM). USD fees are indicative amounts only for guidance based on the current exchange rate of USD 1 = RM 4.30 as of 1st November 2024 and are subject to fluctuations in the currency exchange rate.

\*\* Measurements in Sq. Ft. are approximate.